

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 20, 2017

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Dr. Critelli, Board President, at 6:08 P.M.

A. ROLL CALL

Dr. Critelli - President	Mr. Grant – 6:11 P.M.	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler - absent	Mrs. Widdis - absent
Mrs. George	Mr. Zambrano	Rev. Bennett

Administrator's Present

Dr. Salvatore	Dr. Freeman	Mr. Genovese
Mrs. Valenti	Dr. Dudick	

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Dr. Critelli, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of May 23, 2017
- Executive Session Meeting minutes of May 23, 2017
- Regular Meeting minutes of May 24, 2017
- Executive Session Meeting minutes of May 24, 2017

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 MAY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval):

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 May Transfers as listed be approved for the month ending May 31, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 21, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - MAY 31, 2017**

I recommend the Board approve the Board Secretary's Reports for the month ending May 31, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - MAY 31, 2017**

I recommend the Board approve the Reports of the Treasurer for the month ending May 31, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the May 31, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of May 31, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 21, 2017

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – MAY 3 - 31, 2017 AND JUNE 1 - 21, 2017 FOR CHRIST THE KING, ANDREW CRITELLI AND LAURA WIDDIS**

I entertain a motion that the Board approve the May 3 - 31, 2017 for Christ the King, Andrew Critelli and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – MAY 3 - 31, 2017 AND JUNE 1 - 21, 2017 EXCLUDING CHRIST THE KING, ANDREW CRITELLI AND LAURA WIDDIS**

I entertain a motion that the Board approve the May 3 - 31, 2017 and June 1 - 21, 2017 excluding Christ the King, Andrew Critelli and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2017**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2017**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENT'S REPORT

1. GREEN TEAM ANNUAL VIDEO PRESENTATION

2. RECOGNITION OF ACHIEVEMENT

Voice of Democracy Speech Writing Scholarship Awards

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Voice of Democracy Speech Writing Scholarship Competition. The following Long Branch High School students were selected as winners:

Kylie King	-	First Place	-	\$150.00
Abigail Perez	-	Second Place	-	\$100.00
Elizabeth VanBeuren	-	Third Place	-	\$50.00
Ashley Nunez	-	Fourth Place	-	\$25.00
Peter Wersinger	-	Fifth Place	-	\$20.00

Patriot's Pen Essay Contest

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Patriot's Pen Essay Contest. The following Long Branch Middle School students were selected as winners:

Daniela Figueroa	-	First Place	-	\$ 50.00
Jazmyne Bustillo-Martinez	-	Second Place	-	\$ 25.00
Joseph Shalom	-	Third Place	-	\$ 20.00
Julissa Hawkins	-	Fourth Place	-	\$ 15.00
Nidia Jimenez-Barrios	-	Fifth Place	-	\$ 10.00

Denise Nicolas was also selected as third place winner in the District 6 (Monmouth County) Patriot's Pen Contest

New Jersey Safe Routes to School Recognition Program

The Long Branch Middle School has been selected as a 2017 winner of the New Jersey Safe Routes to School Recognition Program. Winners are recognized for their commitment and support of the Safe Routes to School program by enabling and encouraging children to walk and ride bikes to school. The Middle School will be recognized at a breakfast event on October 19, 2017

Art Educators of New Jersey Conference

Sarah Kaplan, George L. Catrambone School art educator and Lonell Klina, Visual and Performing Arts Supervisor will be presenting at the 2017 Beyond Looking - Art Educators of New Jersey Conference, October 1 - 3, 2017 at the Ocean Place Resort and Spa in Long Branch, New Jersey.

G. GENERAL ITEMS

Motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (G1 – G2).

Ayes (6), Nays (0), Absent (3) Mr. Grant, Mr. Dangler and Mrs. Widdis

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY - APPENDIX G-1**

That the Board approve to invoke the Doctrine of Necessity for the purpose of discussion of the employment contract and evaluation of Michael Salvatore, Ph.D., Superintendent of Schools for the 2017 - 2018 school year - **APPENDIX G-1**.

2. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:10 P.M.**

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss the **employment contract and evaluation of Michael Salvatore, Ph.D., Superintendent of Schools** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mrs. Widdis)
Date: June 20, 2017

The Board returned to open session at 7:05 P.M.

Mr. Grant arrived in Executive Session at 6:11 P.M.

ROLL CALL

Dr. Critelli - President
Mr. Covin - Vice President
Mrs. George

Mr. Grant
Mr. Dangler - absent
Mr. Zambrano

Mr. Parnell
Mrs. Widdis - absent
Rev. Bennett

Minutes – Agenda Meeting
June 20, 2017

Dr. Salvatore reviewed the agenda with the Board.

G. GENERAL ITEMS (continued)

3. APPROVAL OF EMPLOYMENT AGREEMENT

I recommend the Board approve the employment agreement for Michael Salvatore, Ph.D. for the period of July 1, 2017 to June 30, 2022 as listed on **APPENDIX G-2**.

Mrs. George gave an overview from the Finance Committee meeting regarding the Historic High School project. She also reviewed with the Board an opportunity to amend the current contract for health care to provide coverage for the family of an employee when the employee passes. The committee had discussed the possibility of 3 or 6 months, with the cost being approximately \$5,000 for family coverage for the 6 month period based on information provided by Integrity Health. A consensus was taken by the Board to provide 6 months of coverage for a family or individual who does not have other insurance coverage at the time of the members passing. This will help provide stability for that period while the family is getting their finances in order.

Mr. Genovese handed out for the Board members to review, a list of all contracted services approved by the Board as required by PL2015, Chapter 47, New Jersey Title 18A:18A-42.2.

4. APPROVAL TO GO OUT TO BID FOR THE INTERIOR DEMOLITION PHASE AND FULL CONSTRUCTION PHASE OF THE HISTORIC HIGH SCHOOL

I recommend the Board go out to bid for the interior demolition phase of the Historic High School, and upon approval by the Superintendent of Schools and School Business Administrator, go out to bid for the construction and final phase of the Historic High School.

5. APPROVAL OF ANTHONY OF PADUA GIFTS FOR CHILDREN SCHOLARSHIP

I recommend the Board approve/ratify the establishment of the Anthony of Padua Gifts for Children Scholarship. The scholarship will be awarded each year to four (4) students in the amount of \$500 each.

G. GENERAL ITEMS (continued)

6. INSURANCE PROPOSALS - 2017-2018

I recommend the Board approve the following insurance coverage with American Alternative for the 2017 - 2018 school year:

TYPE OF POLICY	ZURICH 2016 - 2017	AMERICAN ALTERNATIVE 2017 - 2018	SAIF 2017 - 2018	NJ SCHOOL BOARDS 2017 - 2018
Package including Property, Inland Marine, Crime, General Liability	\$450,943	\$498,714	\$530,009	Declined to quote
Educator's Legal Liability	\$68,476	\$45,323	\$102,105	Declined to quote
Cyber	Not offered	\$5,351	\$6,000	Declined to quote
Umbrella	\$31,441	\$43,010	\$45,000	Declined to quote
Travel Accident (3 year Term - \$2,250/Billed \$750 annually - Hartford	\$750	\$750	\$750	
NJCAP - Fireman's Fund	\$29,946	\$30,014	\$30,004	
TOTAL	\$581,556	\$623,162	\$713,868	

7. APPROVAL OF WORKER'S COMPENSATION INSURANCE - 2017 - 2018

I recommend the Board approve participation with New Jersey Schools Insurance Group (NJSIG) for the period July 1, 2017 through June 30, 2020 and authorize the School Business Administrator to sign the Indemnity and Trust agreement and further appoint Public Risk Group as the Risk Manager, and accept the 2017 - 2018 Safety Grant in the amount of \$18,239.

Coverage	2016 - 2017 NJSIG	2017 - 2018 NJSIG	2017 - 2018 DIPLOMA
Worker's Compensation	\$806,131	\$913,716	\$855,545
Supplemental Indemnity	\$20,193	\$20,193	\$42,672
Total Premium	\$826,324	\$933,909	\$898,217

G. GENERAL ITEMS (continued)

8. STUDENT ACCIDENT INSURANCE - 2017 - 2018 SCHOOL YEAR

I recommend the Board approve the student accident insurance for the 2017 - 2018 school year as listed below:

Coverage	Monarch 2017 - 2018	BMI 2017 - 2018	Bollinger 2017 - 2018
\$2,000 Deductible	\$129,500	\$166,362	In excess of \$200,000

Mr. Genovese reviewed the various insurance proposals with the Board. With regard to the Worker's Compensation insurance, although NJSIG appears to be \$17,000 higher after you factor in the Safety Grant, because of the number of districts in the Joint Insurance Fund it is better able to deflect any gross increases and expenses amongst its members and therefore it is being recommended over Diploma. Additionally, with our student accident insurance, the Board is seeing significant relief in that area with the premium being reduced by almost 50% over the previous year.

9. APPROVAL OF CONTRACT WITH MONMOUTH MEDICAL CENTER

I recommend the Board approve the contract with Monmouth Medical Center for the school year 2017-2018 in the amount of \$42,190. This agreement outlines the provision of medical services which include a licensed physician, nurse practitioners, as well as medical consultations.

10. APPROVAL OF SCHOOL NUTRITION GRANT

I recommend the Board approve the acceptance of the Fuel Up to Play 60, School Nutrition Equipment Grant sponsored by the American Dairy Association in the amount of \$3,500, which will be used to purchase a breakfast cart for the High School.

11. APPROVAL TO ACCEPT FY2017 IMPACT AID FUNDING

I recommend the Board approve the acceptance of the FY2017 payment for Impact Aid funding in the amount of \$817.80.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

12. APPROVAL TO FILE NJCAP GRANT

I recommend the Board approve the filing of the New Jersey Child Assault Prevention (NJCAP) grant in the amount of approximately \$8,883.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

13. APPROVAL TO FILE NJCAP - K-8 CAP'S BULLYING PREVENTION PROGRAM

I recommend the Board approve the filing of the New Jersey Child Assault Prevention (NJCAP) grant K-9 CAP's Bullying Prevention Program in the amount of approximately \$5,000.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

14. APPROVAL OF ANNUAL OPERATIONAL AND MAINTENANCE SERVICE AGREEMENTS - FY2018

I recommend the Board approve the annual Operational and Maintenance Service Agreements for FY2018 as listed on **APPENDIX G-3**.

15. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

American Legion Auxiliary Post 346
Jim Plaza
Pro Gym Supply

Ocean Fitness

720 (4" x 6") American Flags
1 Treadmill
2 Cybex 530t Treadmills, 2 Octane 3500
Ellipticals, 1 King Fitness Olympic
Incline Bench, 1 King Olympic Flat
Bench, and 2 Commercial Flat Utility
Benches
1 Concept 2 Rower

H. **PERSONNEL ACTION - (*pending fingerprints)**

1. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

JASMINE GOMEZ

Music Teacher
George L. Catrambone School
MA, Step 1
\$55,325

Certification: Teacher of Music
Education: Seton Hall University
Replaces: S. Howell, retired
(Acct#: 15-120-100-101-000-09-00)(UPC#:1349-09-MUSIC-TEACHR)
Effective: September 1, 2017

HEIDY CASTILLO

Teacher
Lenna W. Conrow School
BA, Step 3
\$55,225

Certification: Preschool - Grade 3
Education: New Jersey City University
Replaces: M. Panizzi, re-assigned
(Acct#: 15-110-100-101-000-08-00)(UPC#: 0722-08-PREK4-TEACHR)
Effective: September 1, 2017

2. **RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

LENORA BEALE, Teacher, effective July 1, 2017. Mrs. Beale has a total of 30 years of service.

THERESE GOOD, Special Education Teacher, effective July 1, 2017. Mrs. Good has a total of 27 years of service.

HELEN HENRY, Instructional Assistant, effective July 1, 2017. Ms. Henry has a total of 14 years and 9 months of service.

3. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

I recommend the Board rescind the employment contract for the following individual:

RORY COLFORD, Middle School Mathematics Teacher, effective June 19, 2017.

H. **PERSONNEL ACTION (continued)**

4. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

KELLY McOMBER, 21st Century Community Learning Program Project Director, effective June 30, 2017 and will return to her tenured position as a classroom teacher at Morris Avenue School.

MICHAEL VITURELLO, Middle School VPA Academy Administrator/Lead Principal, effective June 30, 2017.

GINA VODOLA, Middle School Teacher, effective June 30, 2017.

Dr. Salvatore – Kelly McOmber will be returning to the classroom in September. Michael Vitarello, Middle School principal, will be truly missed. He has an opportunity to be principal in a district closer to where he lives and will be receiving additional compensation as well.

5. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the stipend resignation of the following individuals:

RALPH DeFILLIPO, Summer Learning Program corridor aide, effective May 26, 2017.

MATTHEW MCDERMOTT, Extended School Year Services Instructional Assistant, effective June 13, 2017.

LORI OLSON, ELA/L Gr. 6 Curriculum Writer, effective June 5, 2017.

NANCY O'TOOLE, Middle School Express Camp teacher, effective June 14, 2017.

KEVIN SCHAUBERT, Summer Learning Program Corridor Aide, effective June 6, 2017.

DANIELLE THOMAS, Summer Enrichment Camp Physical Education Teacher, effective June 6, 2017.

GINA VODOLA, Early Childhood Enrichment Camp Student Facilitator (LWC), effective June 9, 2017.

GINEVRA ZUNGRI, Extended School Year Services Instructional Assistant, effective June 12, 2017.

6. **TRANSFERS - 2017-2018 SCHOOL YEAR**

I recommend the Board approve the following staff transfers:

SHANE BAKER, Audrey W. Clark School Instructional Assistant to Amerigo A. Anastasia School Instructional Assistant.

JAMIE BAZYDLO, Audrey W. Clark School Mathematics Teacher to Middle School Social Studies Teacher.

CRISTINA BENANTI, Lenna W. Conrow School Teacher to Joseph M. Ferraina Early Childhood Learning Center Teacher.

STEFANIA BRITT, Joseph M. Ferraina Early Childhood Learning Center Kindergarten Teacher to Lenna W. Conrow School Kindergarten Teacher.

JAMES BROWN, High School VPA Academy Administrator to Middle School VPA Academy Administrator/Lead Principal.

DONNA CLAY, George L. Catrambone School RTI Tutor to Amerigo A. Anastasia School RIT Tutor.

CARRIE CHO, Lenna W. Conrow School Pre-K Teacher to Morris Avenue School Pre-K Teacher.

KRISTIN CICCONE, Gregory School Teacher to George L. Catrambone School Grade 2 Teacher.

H. **PERSONNEL ACTION - (*pending fingerprints)**

6. **TRANSFERS - 2017-2018 SCHOOL YEAR (continued)**

JEANA COLLINS, Lenna W. Conrow School Teacher to Morris Avenue School Teacher.
EVELYN CRUZ, Middle School SCT Academy Administrator to High School STEM Academy Administrator.

RACHAEL DANIELS, Joseph M. Ferraina Early Childhood Learning Center Instructional Assistant to Lenna W. Conrow School Instructional Assistant.

ELVIA FRANCO, Gregory School Instructional Assistant to Joseph M. Ferraina Early Childhood Learning Center Instructional Assistant.

SEAN KELLY, Morris Avenue School Kindergarten Teacher to Joseph M. Ferraina Early Childhood Learning Center Kindergarten Teacher

MELANIE MESSINA, Joseph M. Ferraina Early Childhood Learning Center Instructional Assistant to Morris Avenue School Instructional Assistant.

MARIA PANIZZI, Lenna W. Conrow Bilingual Kindergarten Teacher to George L. Catrambone School Bilingual Grade 2 Teacher.

CORY PEDALINO, Gregory School Special Education Teacher to Gregory School/Lenna W. Conrow School Vocal Music Teacher.

CAROL POSSIEL, Amerigo A. Anastasia School Teacher to Gregory School Grade 1 Teacher.

JOEY ROBINSON, Audrey W. Clark School Social Worker to Pupil Personnel Services Social Worker

BONNIE TEDESCHI, Joseph M. Ferraina Early Childhood Learning Center Teacher to Lenna W. Conrow School Kindergarten ICS Teacher

Dr. Salvatore reviewed the list of transfers with the Board, particularly focusing on James Brown going to the Middle School and Evelyn Cruz going to the High School.

7. **ANNUAL STIPENDS FOR THE 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

<u>Before/After School Bus Driver</u>	\$21.00/hr.
William Lisa	

<u>Curriculum Writers: Science (50 hrs. each writer)</u>	\$25.13/hr
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Kindergarten: Linda Bennett, Carlie Garlipp, Kelly McOmber

Grade 1: Jill Careri, Stephanie Dispoto, Twana Richardson

Grade 2: Lisa Roesch, Kelly Stone

Grade 3: Lauren Crupi, Stephanie Dispoto

Grade 4: Erin Barrett, Thomas Odom, Laura Widdis

Grade 5: Tarik Morrison, Laura Widdis, Gina Zinski

8. **ANNUAL STIPENDS FOR THE 2017-2018 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

<u>Educational Technology Teaching Specialist, 10 mo.</u>	\$8,000.00
Lois Alston	

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017**

I recommend the Board approve/ratify the following summer stipend appointments:

HS ROTC SUMMER LEADERSHIP PROG. June 24 - July 1, 2017 \$2,500.00

Kamilah Bergman

Summer Guidance - 2 weeks (AWC) \$31.43/hr.

Carly Komorowski, Meghan Mueller

Substitute Nurses (July - August) \$29.60/hr.

Bogumila Hout, Suzanne Fitzsimmons, Diane Anthony

SBYSP Counselor/Mental Health Clinician (July 5 - Aug. 18, 2017)* \$26.00/hr

Nicole Catalano (16 hrs/wk)*

Sustainable Jersey Garden Assistants: Monday - Friday (19 hrs) \$26.00/hr.

(AAA) Jill Careri, (AWC) Michelle Swobodzien, (GLC) Kelly Stone,
(GRE) Brian Roberts, (JMF) Teresa Morrissey, (LWC) Edna Newman,
(MOR) Elizabeth Gannon, (MS) Jonathan Trzeszkowski,
(HS) Matthew Martone

EXTENDED SCHOOL YEAR SERVICES - SUMMER 2017

Bus Aides \$9.97/hr.

Cynthia Branch, Dawasia Jones, Matthew McDermott

CST Evaluations \$350.00/case

Maureen Dalton - Speech

Case Conference Teacher \$75.00/case

Dawn Ciaramella

EARLY CHILDHOOD ENRICHMENT CAMP- PreK & K at LWC
July 5, 2017 - August 1, 2017 (M-F), Hrs: 8:15am - 11:45am (3.5 hrs.)

Student Facilitator \$31.43/hr.

Jennifer Campbell (8:00am - 12:30pm)

Teachers \$26.00/hr.

Leah Oppito, Kathryn Calt, Elizabeth Feder*

Substitute Teachers \$26.00/hr.

Claire Higgins, Elizabeth Muscillo, Arminda Rodrigues,
Andrea Sodhi, Ariana Torres*

Instructional Assistants \$13.36/hr.

Valerie Carter, Debra Langel, Pamela Farrow Oxner*,
Kathleen Nungesser*, Diamond Singletary*,
Danisha Clayton, Pamela Sniffen*, Lamar Bennett*

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND POSITIONS - SUMMER 2017 (continued)**

**SUMMER LEARNING PROGRAM - Grades 1 - 3 at AAA and GREGORY
July 5 - August 1, 2017 (M-F), Hrs: 8:15am - 12:45pm (4.5hrs.)**

Building Facilitator \$31.43/hr.
Francine VanBrunt (8:00am-12:30pm)

Teachers \$26.00/hr.
Charlie Booth, John O'Shea, Stephanie Tornquist*, Tyra Washington*

Substitute Teachers \$26.00/hr.
Dudley Davis, Mary Lynch, Stacey Simms, Diane Wartmann

Substitute Instructional Assistant \$13.34/hr.
Maria Graziano-Serrano

Corridor Aide \$15.51/hr.
Bruce Clay

Bus Aide \$9.97/hr.
Thomas Corsentino

HS SUMMER SCHOOL: July 5 - August 11, 2017 (Hours: 7:30am-12:30pm)

English Teachers \$26.00/hr.
Karan DeGraw, Amy Gilman, Danielle Spinelli

History Teacher \$26.00/hr.
Blair Kiss

Physical Education Teacher \$26.00/hr.
AnnMarie Cieri

Substitute Teachers
Janice Melendez, Danielle Thomas \$26.00/hr

10. **APPOINTMENT OF AFFIRMATIVE ACTION OFFICER**

I recommend the Board approve the appointment of **ALISA AQUINO** as the Affirmative Action Officer for the 2017 calendar year.

11. **CHANGE IN TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individuals effective September 1, 2017;

SARAH MEYER, Amerigo A. Anastasia School teacher, from BA+30 to MA on teacher's salary guide.

VANESSA GIAMMANCO, High School teacher, from BA to MA on teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

12. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

*Brittney Ramsey *Kelly Wolff

13. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

*Kylie Benetsky *Lamar Bennett *Dorene Penny *Kelly Wolff

14. **SUBSTITUTE CUSTODIANS**

I recommend the Board approve the following substitute custodians:

*Miguel Astacio *George Gibbs *Darnell Johnson
*Maribel Rodriguez *Irene Spinal

15. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-1.**

16. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-2.**

17. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2017-2018 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Fall 2017 Semester

Monmouth University

Erica Davis	High School
Nicole Iannotta	Middle School
Morgan Lalevee	Middle School
Kacey O'Connor	High School
Marissa Poplawski	GLC School

September – December 2017

Christine Wegert - Guidance Counselor
Gabby Stanziale - Guidance Counselor
Megan Mazza Renzo - Guidance Counselor
Joseph Palumbo - Guidance Counselor
Tonianne Lisanti - Guidance Counselor

Georgian Court

Madyson Hawes	High School	Jenna Camacho - Guidance Counselor
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Seton Hall University

Cindy Scaro	GLC School	Carlos Villacres - Guidance Counselor
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Comments from the Athletic Committee Chair (APPENDIX H-3)

Mr. Parnell briefed the Board regarding discussions held by members of the Athletic Committee. Those items are contained in the agenda under **APPENDIX H-3.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **APPROVAL OF STUDENT ATTENDANCE AT THE MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE 2017-2018 SCHOOL YEAR**

I recommend the Board approve the High School students to attend the Monmouth County Vocational School District for the 2017-2018 school year listed on **APPENDIX I-3.**

4. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-4.**

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT OF STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2016-2017 SCHOOL YEAR**

Please approve the following recommended students for placement and transportation the 2016-2017 school year.

MOUNT HOLLY TOWNSHIP

MOUNT HOLLY, NEW JERSEY

Tuition: \$3,166.66/Student

Transportation

Effective Date: 4-27-17 to 6-30-2017

ID#: 9094491374, classified as Eligible for Special Education and Related Services

6. **PUPIL PERSONNEL SERVICES CONSULTANTS FOR EXTENDED SCHOOL YEAR 2017**

I recommend the Board approve the Pupil Personnel Services Consultant for Extended School Year 2017.

Delta-T (Behavioral Specialist)	\$90/hr
DeMonte Therapy Services, LLC	\$86.50/hr
Power Play Pediatric Therapy Center	\$86/hr
Bayada Home Health Care	
Assistance with bus only	\$55/hr
One to One Services	\$56/hr for RN
	\$46/hr for LPN
Summit Speech School	\$155/Session
Preferred Health Care and Nursing Services	
One to One Nursing Services	\$57/hr for RN
	\$49/hr for LPN

7. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

May 24, 2017

APPOINTMENT OF GROUNDSPERSON

Michael Klina, Buildings & Grounds read effective pending fingerprints. This should have read effective June 13, 2017.

APPOINTMENT OF MAINTENANCE WORKER

Jason Zimerla, Buildings & Grounds read: effective pending fingerprints. This should have read June 12, 2017.

APPOINTMENT OF CUSTODIAN

Rickey Boston, Middle School custodian read: effective pending fingerprints. This should have read effective June 12, 2017.

PART-TIME and STIPEND POSITIONS - SUMMER 2017

Middle School Express Camp Instructional Assistant read: Veronica Billy. This should have read ESY Instructional Assistant.

High School Summer School Corridor Aide read: Hours 7:30am-2:30pm. This should have read: Hours 7:30am - 12:30pm.

Summer Learning Program Instructional Assistants read: Susan Marra, Ruth Rodriguez, They should only have been listed as Early Childhood Enrichment Camp Instructional Assistants.

Summer Learning Program Instructional Assistant read: Michael Vieira. He should only have been listed as ESY Instructional Assistant.

CONFERENCES

Joy Daniels, Assistant Principal, Chantel Gudzak, English/Language Arts, K-5 and Michelle Merckx, Assistant Principal, to attend the Daily 5 and Math Daily 3 Framework sponsored by The Daily Cafe 2 Sisters to be held on July 29-30, 2017 at the Hyatt Regency, New Brunswick, NJ (ACCT: 11-000-230-585-390-12-44) at a cost of \$590. This should have read not to exceed \$670.00

APPROVAL OF EMPLOYMENT CONTRACTS

The following correction to contracts by the Executive County Superintendent for Dr. JanetLynn Dudick, Dr. Alvin L. Freeman and Peter E. Genovese III is to be noted - the re-defining of two (2) personal days were omitted from the original submission.

April 26, 2017

APPROVAL TO FILE 2017 - 2018 PERKINS GRANT APPLICATION

That the Board approve the filing of the 2017 - 2018 Perkins grant application in the amount of \$40,316. This should have read \$41,823.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

DISCUSSION

School Board election –

The Board was advised that nominating petitions for the School Board election in November are due July 31, 2017. Mr. Parnell, Mrs. Widdis and Mr. Zambrano terms will be expiring this year.

ADDITIONAL DISCUSSION ITEMS

Mr. Covin – There is a new basketball program sponsored by the Recreation Department for 5 to 14 year olds held at both Bucky James and one of our schools from 9:00 A.M. to 2:00 P.M. There is an additional program available for older students that begins at 3:00 P.M.

Mr. Covin also commented on a successful program being held on Saturdays at the library for 3 year olds and older.

Mr. Parnell – Do we have Narcan available?

Dr. Salvatore responded that we have the policy and we are currently working on the procedures.

Dr. Salvatore – We had over 5,000 hits on our Facebook page for the graduation ceremony. We even received a comment from someone in Columbia who was able to see her daughter graduate.

Dr. Critelli – Will we have a Board Retreat this year?

Dr. Salvatore – Since it is very difficult to schedule one during the day or create an additional night meeting, we moved the dates for the Board evaluation and Superintendent's evaluation and as a result the Retreat is not necessary.

K. ADJOURNMENT – 8:28 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board adjourn the meeting at 8:28 P.M.

Ayes (7), Nays (0), Absent (2) Mr. Dangler and Mrs. Widdis

**BOARD OF EDUCATION
OF THE CITY OF LONG BRANCH COUNTY
OF MONMOUTH**

A. The Board of Education of the City of Long Branch, in the County of Monmouth (herein referred to as "Board of Education") is evaluating and considering the issuance of a new contract for the Superintendent of Schools to commence on July 1, 2017 through June 30, 2022 in a non public executive session.

B. Based on an Advisory Opinion requested by the Board of Education and the applicable New Jersey State Statutes, Regulations and a number of Advisory Opinions issued by the School Ethics Commission, a majority of the members of the Board of Education are conflicted from participating in voting on the actions set forth in Recital A because the members are related to employees employed by the Board of Education who are members of the LBSEA, the LBFT, the LBPDA or the LBSCA, the employees are also supervised by the members of the LBPDA and/or the LBSCA and all of the employees are supervised by the Superintendent of Schools; and

C. The following identifies the conflicts of interest:

1. Rose M. Widdis has a son, a daughter, a daughter-in-law and a brother-in-law employed in the school district, two of whom are members of the LBSEA and one is a member of the LBFT;
2. Mary L. George has a son and daughter employed in the school district, who are members of the LBSEA;
3. Michele Critelli has a son employed in the school district, who is a member of the LBSEA and another son employed in the school district as a permanent substitute;
4. James N. Parnell has relatives employed in the school district, one of whom is a member of the LBSEA;
5. Armand R. Zambrano, Jr. has a daughter employed in the school district as a substitute and a niece employed in the school district, who is a member of the LBSEA and;
6. Donald C. Covin has a niece employed in the school district, who is a member of the LBFT;
7. Rev. Caroline Bennett has a daughter-in-law and son employed in the school district, who are members of the LBSEA;
8. Bill Dangler has a son who was employed as a substitute in the school district.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Recitals above set forth are incorporated into and made a part of this Resolution.
2. Based on the Recitals, the Board of Education hereby invokes the Doctrine of Necessity to allow the aforesaid eight (8) members of the Board of Education to discuss the evaluation of the Superintendent of Schools and to vote to approve or disapprove the contract of the Superintendent of Schools.
3. A copy of this Resolution invoking the Doctrine of Necessity shall be read at the public meeting at which the Board of Education votes on the CBAs set forth in Recital A is taken.
4. A copy of this Resolution shall be posted where the Board of Education posts public notices for a period of thirty (30) days.
5. A copy of this Resolution shall be forwarded to the School Ethics Commission as soon as practicable.
6. The President, Superintendent of Schools and School Business Administrator/Board Secretary shall take any and all actions deemed necessary and appropriate by them to make effective the terms and conditions of this Resolution.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Grant, Mr. Dangler and Mrs. Widdis)
Date: June 20, 2017